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14 September 1966

**MEMORANDUM FOR:** Director of Training

**ATTENTION** : Chief, Operations School

**VIA** : RID/TRO  
: DDP/RMO  
: DDP/TRO

**SUBJECT** : Course Reports: CS RECORDS I - III

**REFERENCES** : A) CS Records I Course Report #1  
: B) CS Records II Course Report #1  
: C) CS Records III Course Report #1

1. The CI Staff has been closely associated with records training from 1955, when seminars were the mode of instruction, to the present. The pilot course of instruction for records officers ended on 6 October 1961. [REDACTED] letter of 4 December 1961 then prescribed that all Records Officers should have substantial operational experience. Thereafter the Records Officers Course was created at the direction of the CS Records Committee.

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2. A CI Staff continuity of more than a decade of direct involvement in records training is chiefly reflected in the work of [REDACTED] They have reviewed References A, B, and C. Their specific objections, keyed to the references, are summarized in the attachment to this memorandum. Their chief criticisms are as follows:

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a. Fairly to judge the effectiveness of past and present training requires a perspective based on long experience.

b. References draw a line of cleavage between the past and present, though in fact they are a continuum, and present as contrasts what are really no more than developments in training concepts and practices - developments that have been in course for eleven years.

c. References tend to denigrate the past performance. Although it is difficult to say who should judge, it is suggested that the students may be the most impartial of available critics. And the fact is

**SECRET**

**SECRET**

-2-

that most student critiques of past courses (as is also true of the present courses) were decidedly favorable.

3. We consider references significant papers on a significant subject. Our purpose in forwarding this memorandum is to make the best and most objective contribution we can to the accuracy of the historical record and to a current report which may well affect policy.

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**C/CI/** [REDACTED]

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Attachment: As stated

Distribution:

Orig. & X - Addressee

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